



RENTAL AGREEMENT

BETWEEN

FEBIAC Asbl
Boulevard de la Woluwe 46 / box 6
1200 Brussels
Hereinafter referred to as "W46 Event & Meeting Center"
Represented by Pierre Lalmand



AND

Name / company:

Business name:

Address:

VAT n°:

PO n°:

Hereinafter referred to as "the tenant and/or occupant"

Represented by Mr/Mrs:

Event date:

Event name:

The reservation will be firm and final once the agreement has been returned, duly completed and signed.





Article 1 – Management of the rooms

The tenant and/or occupant must use the rented premises with due care.

Liability is transferred on the date and at the time indicated above. The tenant should arrive 15 minutes before and remain for 15 minutes after the event for the purpose of the inventory upon arrival and departure. The room must be emptied and restored to its initial condition by the date and time of the end of the rental as indicated above.

The equipment provided must be returned in good working order. It will be checked during the inventory upon arrival in and departure from the room.

Article 2 - Cancellation

In the event of cancellation:

- one month before the event, compensation of 35% will be claimed from you
- one week before the event, compensation of 70% will be claimed from you
- less than one week before the event, compensation of 100% will be claimed from you.

Article 3 - Liability

The tenant and/or occupant bears sole liability for the events in respect of all third parties in general and in particular in respect of all authorities or administrations, both public and private. W46 Event & Meeting Center may not be held liable for the total or partial outage of the electric lighting for any reasons beyond the control of W46 Event & Meeting Center or exceeding the admissible charges of its installations. W46 Event & Meeting Center also declines all responsibility in the event of fire, water damage, theft, any loss or damage whatsoever affecting objects, furniture, decorations, floral arrangements, accessories or various items of equipment including those belonging to or used by the organisers, with the exception of cases of serious misconduct.

The merchandise, equipment and goods owned by or in the keeping of the tenant and/or occupant are not under any circumstances insured by FEBIAC/W46 Event & Meeting Center.

Any damage and harm caused by the tenant and/or occupant to the property of W46 Event & Meeting Center must be reported immediately to the representative of W46 Event & Meeting Center present during the event, and will be liable for damages to be paid by the tenant and/or occupant.

In the event that, further to various circumstances such as a fire, the obligation to carry out work, an intervention by the police, strikes or riots, W46 Event & Meeting Center may not be in a position to place the rented premises at the disposal of the tenant for the agreed date, it is



formally understood that the tenant and/or occupant may not claim any compensation, either for direct loss or for loss of earnings.

FEBIAC may not be held liable for any accident that may occur at W46 Event & Meeting Center. The tenant and/or occupant must have taken out civil liability insurance covering their event at W46 Event & Meeting Center.

Article 4 – Subletting

All subletting is prohibited.

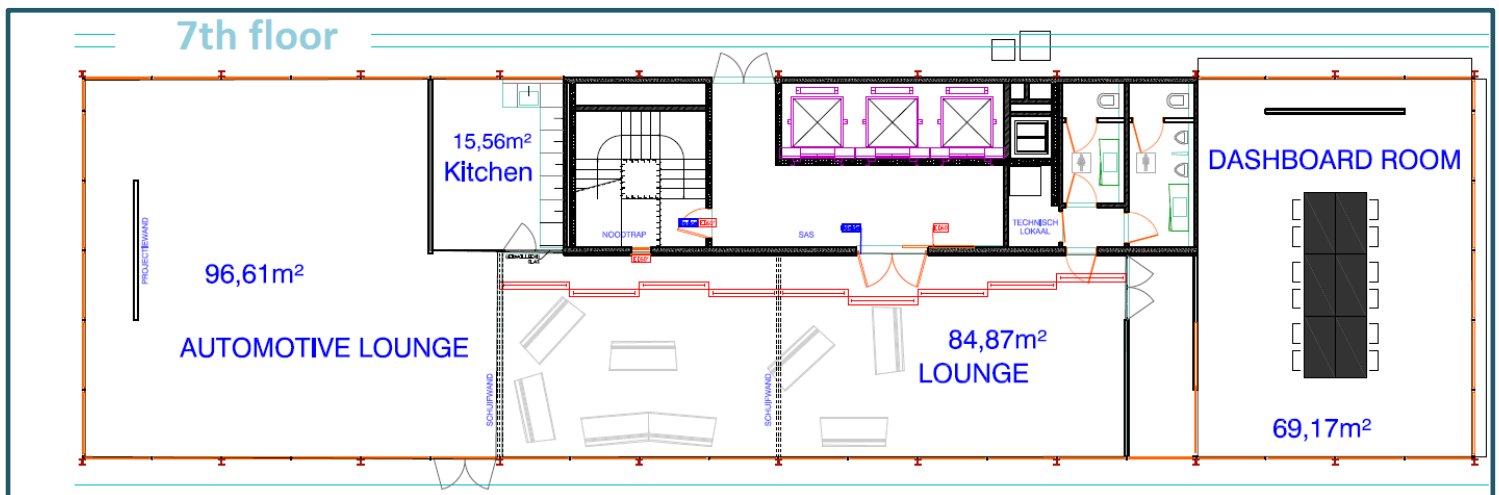
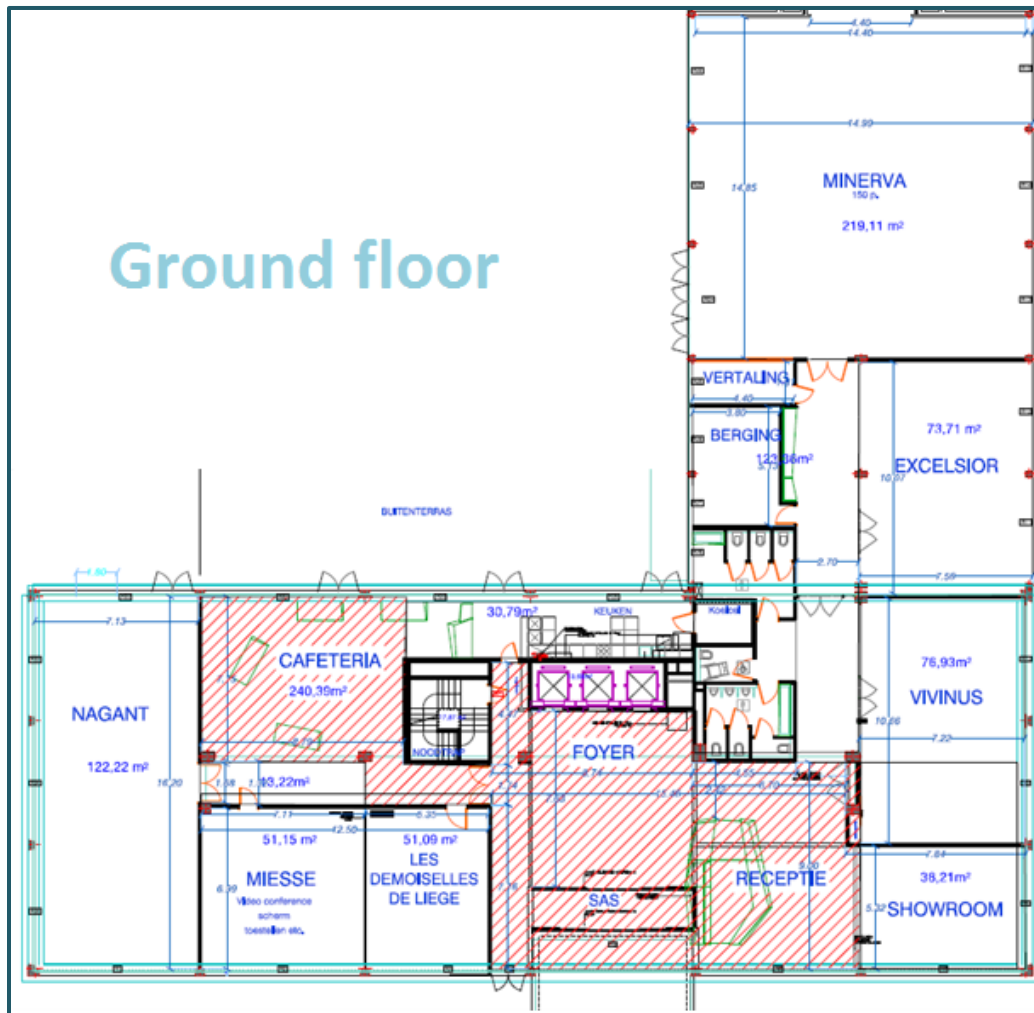
All our rooms have a projector, a flipchart, a Wi-Fi connection, a cold ceiling system and daylight as standard features.

Please inform us of the exact number of participants at the latest 48 hours before your event.

Drawn up in _____ on _____

The tenant _____ The lessor _____





EXTRA



EXTRA

The several options below can be asked as a supplement during the booking or during the event. In that last case the option will be added to the invoice, according to the following price list :

SECURITY GUARD	PRICE/H
During the week, as from 18h00	45,00€/h
During the week, as from 22h00	55,00€/h
During the week-end	60,00€/h
MATERIAL	UNIT PRICE
Additional flipchart	20,00 €
Mobile mike	15,00 €
Remote control	2,50 €
High table	12,50 €
Clothed high table	15,00 €
Led light	25,00 €

CATERING

Regarding our own catering service, different formulas are possible, your contact person can inform you on the prices.

For receptions and/or hot meals, we work with our caterers (see list attached). Do not hesitate to contact them for a menu and a price offer.

